

Early Learning Teacher Job Description

Title	Early Learning Teacher	
Job Overview	<p>As an Early Learning Teacher you are expected to assist the Director in the provision of high quality early childhood education and care to children.</p> <p>Along with the Director, you are responsible for implementation and compliance with the National Quality Framework, which encompasses the Education and Care Services National Law and Regulations, the National Quality Standards and the Early Learning Years Framework– <i>Belonging, Being and Becoming</i>. The Early Learning Teacher must be able to deputise as the Nominated Supervisor as required.</p> <p>The Early Learning Teacher reports to the Head of Early Learning (Director)</p>	
Hours	The position is nominally 38 hours pw. Operational hours of the ELC are 8:20am to 4:30pm for 48 weeks per year.	
Salary & leave	<p>The school operates under the AIS Christian School MEAs. Salary is therefore dependent on qualifications and experience.</p> <ul style="list-style-type: none"> • \$76 818 - \$122 168 (Degree qualified and accredited with NESAs) <p>Plus superannuation & computer. 6 weeks annual leave</p>	
Commencement	January 2025	
Qualifications and skills	<p>Qualifications:</p> <ul style="list-style-type: none"> • Minimum Bachelor of Teaching (Early Childhood) • Current NESAs Accreditation • Valid WWCC • Current First Aid and CPR certification <p>Skills:</p> <ul style="list-style-type: none"> • Outstanding interpersonal skills with students, colleagues and parents • Experience in early childcare, within the NQF and ELYF • Understanding of current pedagogical trends • Detailed understanding of the NQF, ELYF and applicable legislation • Understanding of Christian Education • High levels of technology literacy 	
Key Accountabilities	<i>Accountability</i>	<i>Indicative Measure/s</i>
	Christian Faith	<p>1.1 Maintain a commitment to a faithful Christian walk and an active involvement with an aligned Christian church.</p> <p>1.2 Demonstrate an understanding of and an ongoing commitment to the School's Vision and Mission Statements.</p> <p>1.3 Understand and be supportive of the school's theological position of Reformed Evangelicalism.</p>

School Culture	2.1	Engage in the whole life of the School.
	2.2	Attend meetings and events as indicated by the Principal. This may include events after normal hours by negotiation.
	2.3	Participate in all training, including annual Child Protection training and First Aid training.
Educational Program	3.1	Facilitate the successful implementation of the Early Years Learning Framework (EYLF).
	3.2	Be responsible for guiding other educators with the program.
Leadership	4.1	Act as Nominated Supervisor as required in the absence of the Director.
Children	5.1	Lead in the development of programs which are appropriate to the individual developmental needs and interests of the children,
	5.2	Contribute to a supportive educational environment.
	5.3	Ensure that the children are safe and adequately supervised at all times.
	5.4	Ensure the adherence to all policies concerning child safety including those around the arrival and collection of children, as well as all on-site and off-site activities
Families and Community	6.1	Develop and maintain positive relationships with families, children, educators and school community.
	6.2	Assist and encourage parents to be involved in all centre and service activities.
	6.3	Ensure clear day-to-day communication with families regarding needs, interests and activities of the child.
	6.4	Promote clear communication between the Principal, the Board, staff and families.
Administration	7.1	Maintain relevant ongoing records as required by legislation
	7.2	Participate in administrative procedures that ensure Nepean Christian School Early Learning Centre is compliant with the Education and Care Services National Law and Regulations and other relevant legislation.
	7.3	Participate in regular educational planning and welfare meetings